

**From:** Ely, Robin (VDSS)

**Sent:** Thursday, November 08, 2012 10:33 AM

**Cc:** Blount, Lafond (VDSS); Ellington, Susan (VDSS); Horne, Cynthia (VDSS); Armstrong, Leslie (VDSS); Gilbreath, Charisse (VDSS); Lindsay, Sharon (VDSS); Baldwin, Joni (VDSS); Vincent, Charlene (VDSS); Wolf, Therese (VDSS); Parente, Em (VDSS)

**Subject:** Clarification of 22 VAC 40-131-320-B -- Reports to protect children

I am sending a clarification to 22 VAC 40-131-320-B-1-c and 320-B-4.

We have received numerous questions about the requirement to notify and send a report to the licensing representative when the person suspected of abuse or neglect is not affiliated with the Licensed Child-Placing Agency (LCPA), such as biological family or school personnel, and when the alleged victim is not a child receiving services of the LCPA, such as the approved providers' or staff person's own children. The standard requires that in the case of suspected abuse or neglect, the licensee shall immediately notify the licensing representative and make a report to the licensing representative within 90 days.

*Clarification: If an employee, volunteer or agency approved provider is suspected of neglecting or abusing any child, the licensing representative should be notified regardless of whether or not the child is under the supervision of the licensee. The licensing representative does not need to be notified, as required by B.1.c and B.4, if the caretaker suspected of abuse or neglect is not affiliated with the Licensed Child-Placing Agency.*

If you have questions, please contact your licensing specialist or myself. This email has been sent by bcc to LCPA.

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